



## Staff Position Description

**Position:** Kids Leader

**Classification:** Part-Time

**Campus Location:** Maumee Campus

**Purpose of Role:**

The Kids Leader will provide leadership to the families of Cornerstone Church and the volunteer teams that serve children (under 7<sup>th</sup> grade) by building each believer in a life of resilient faith. Cornerstone Kids' ministry will declare Jesus to the next generation with fresh perspective, energy and creativity.

**Reports To:** Director of Family Ministry

**Oversees:** Early Childhood and Elementary Volunteer Teams

**Primary Responsibilities:**

- Oversee Kids ministry programming and events
- Lead volunteer teams to create safe and friendly environments
- Volunteer management (including recruiting, training, supervision and recognition)
- Collaboration with cross-departmental teams
- Manage event and program budgets
- Oversee and improve the quality of the large group and small group environments
- Provide biblical counsel to kids, families, and volunteers as needed

**Additional Responsibilities:**

- Demonstrates leadership and organizational abilities

**Skills, Requirements and Attributes:**

- Accepted Jesus Christ as Lord
- Submitted to the vision of, and in good standing with, Cornerstone Church
- Knowledgeable in Child Development
- 5+ years experience working with youth
- Able to utilize a variety of apps, programs and databases for record keeping, reporting, and communicating, such as Google Suite, Wrike, MyCornerstone, LEAD App, and other curriculum-related apps (Playlistser, OrangeApps, LeadSmall, and Parent Cue).

*Other duties as assigned*  
Updated: 2/11/2021